

**BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
MINUTES
EXECUTIVE MEETING 6:00 P.M.
REGULAR MEETING 7:00 P.M.
SEPTEMBER 28, 2023
BUTLER HIGH MEDIA CENTER**



CALLED TO ORDER:

BY: K. Smith, called the meeting to order at 6:02 p.m., and read the Open Meeting Statement, below:

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

PLEDGE OF ALLEGIANCE

ROLL CALL (MEETING ATTENDANCE):

A. Allison-**PRESENT**
J. Tacinelli-**PRESENT**
J. Tadros-**PRESENT**

A. Drucker-**PRESENT**
H. Oguss-**PRESENT**
C. Ziegler-**PRESENT**

J. Karpowich-**PRESENT**
K. Smith-**PRESENT**
M. Gogel-**PRESENT**

L. Grecco- Bloomingdale Representative-**PRESENT**

MOTION TO ENTER CLOSED SESSION



Motion by H. Oguss, seconded by C. Ziegler, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this 28th day of September, 2023 at 6:04 p.m., as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 9/28/2023 at 6:04 p.m.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of K. Smith, seconded by A. Allison, the meeting was called back to public session at 6:55 p.m.

ANNOUNCEMENT(S): None.

CORRESPONDENCE: None.

DISTRICT RECOGNITION: None.

STUDENT REPRESENTATIVES:

- Busra Aydin and Vincent Marino

PRESENTATIONS: None.

APPROVAL OF MINUTES:



Motion by C. Ziegler, seconded by J. Karpowich, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

- August 24, 2023 regular meeting minutes.
- August 24, 2023 executive meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

All in favor.

SUPERINTENDENT'S REPORT:

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

Motion by C. Ziegler, seconded by A. Allison, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accepts the attached HIB Report beginning August 31, 2023 and ending September 28, 2023.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active	Unfounded/ Threshold or Code of Conduct Determinations
BHS	2	0	1	1
RBS	1	0	1	0
ADS	0	0	0	0

BE IT FURTHER RESOLVED, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

ROLL CALL:

- | | | |
|--|-------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |
| L. Grecco - Bloomingdale Representative - YES | | |

Motion carried 10-0-0.



COMMUNICATIONS: None.

DELEGATE/LIAISON REPORTS:

- a. Butler Education Foundation - K. Smith
- b. NJ School Boards Delegate - M. Gogel
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable): None.

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

PERSONNEL AND POLICY - J. Tacinelli, Chair

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by J. Tacinelli, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 08-24 as described below:



Butler Board of Education, Butler NJ Regular Meeting Agenda September 28, 2023 - 6

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Barbara Ludwig-Fodor	Approve Resignation	MA+45 / 15	\$101,213.00	BHS		01/01/2024	For the purpose of retirement.

C. Substitute/Other

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Beth Katz	Approve	Substitute Teacher	\$100.00/day	DT	09/29/2023	06/30/2024	
Gina Edmond	Approve	Substitute Teacher	\$100.00/day	DT	09/29/2023	06/30/2024	
Michael Lefebvre	Approve	Substitute Teacher	\$100.00/day	DT	09/29/2023	06/30/2024	
Kelsie Daniels	Approve	Substitute Teacher	\$100.00/day	DT	09/29/2023	06/30/2024	
Maryjo Paulison	Approve	Substitute Teacher	\$100.00/day	DT	09/29/2023	06/30/2024	
Gezim Deda	Approve	Substitute Custodian	\$15.00/hr.	DT	09/29/2023	06/30/2024	
Susan Mauerer	Approve	Substitute Custodian	\$18.00/hr.	DT	09/29/2023	06/30/2024	
Abraham Mendel	Approve	Substitute Custodian / Maintenance	\$18.00/hr / \$25.18/hr.	DT	09/29/2023	06/30/2024	

D. Coaches/Activity Positions

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
3-D Gaming Club	Approve	Mark Henaghan	Advisor	SY 2023-2024	-	-	09/19/2023	06/30/2024	
Strategic Gaming Club	Approve	Nicholas Cosimano	Advisor	SY 2023-2024	-	-	09/19/2023	06/30/2024	
ASL Club	Approve	Marissa Perrone	Advisor	SY 2023-2024	-	-	09/19/2023	06/30/2024	
Book Club	Approve	Alissa Vogel	Advisor	SY 2023-2024	-	-	09/19/2023	06/30/2024	

E. Student Interns/Teacher

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion
Richard Larouech	Approve	BHS	Student Teacher	Music	09/28/2023	12/08/2023	



F. Non-Instructional

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

G. Extra Duty Pay

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Lisa Urbina	Approve	Guidance Counselor	\$48.44/hr.	BHS	08/01/2023	08/31/2023	8 additional Summer hours
Sue Maurer	Approve	Guidance Counselor	\$70.22/hr.	BHS	08/01/2023	08/31/2023	17 additional Summer hours
Margaret Lynch	Approve	STEAM Supervisor	\$647.70/per diem rate	BHS	08/01/2023	08/31/2023	2 additional Summer days.
Suzanne Greco	Approve	Humanities Supervisor	\$562.21/per diem	BHS	08/01/2023	08/31/2023	2 additional Summer days.
Tracey Monsko	Approve	School Nurse	57.09/hr.	BHS	08/01/2023	08/31/2023	5.5 additional Summer hours.
Victoria Szabo	Approve	SAC Guidance Counselor	\$64.60/hr.	BHS	08/01/2023	08/31/2023	6.25 additional Summer hours.
Karen Stern	Approve	CST Psychologist	\$73.15/hr.	BHS	08/01/2023	08/31/2023	10 additional Summer hours
Tracey Monsko	Approve	School Nurse	\$57.09/hr.	BHS	10/09/2023	10/09/2023	CPR Training
Lisa Reda	Approve	Homecoming Chaperone	\$20.00/hr.	BHS	09/30/2023	09/30/2023	
Reid Groder	Approve	Homecoming Chaperone	\$20.00/hr.	BHS	09/30/2023	09/30/2023	
Lisa Chestnutt	Approve	Homecoming Chaperone	\$20.00/hr.	BHS	09/30/2023	09/30/2023	
Laura Conkling	Approve	Homecoming Chaperone	\$20.00/hr.	BHS	09/30/2023	09/30/2023	
Holly Corsaro	Approve	Homecoming Chaperone	\$20.00/hr.	BHS	09/30/2023	09/30/2023	
James Gould	Approve	Homecoming Chaperone	\$20.00/hr.	BHS	09/30/2023	09/30/2023	
James Haggerty	Approve	Homecoming Chaperone	\$20.00/hr.	BHS	09/30/2023	09/30/2023	
Mauricio Penilla	Approve	Homecoming Chaperone	\$20.00/hr.	BHS	09/30/2023	09/30/2023	
Alissa Vogel	Approve	Homecoming Chaperone	\$20.00/hr.	BHS	09/30/2023	09/30/2023	



RESOLUTION PP 09-24: APPOINTMENTS

RESOLVED, the Board of Education approves the following appointment pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

PERSONNEL

A. Instructional

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion

B. Coaches/Activity Positions

Sport	Nature of Action	Coach	Position	Season	Stipend	Date Effective	Date Terminated	Discussion
RBS Book Club	Approve	Kathleen Price	Advisor	SY 2023-2024	\$500.00	09/01/2023	06/30/2024	

C. Student Interns

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion

D. Non-Instructional

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Austin Mendel	Approve	Paraprofessional	\$500.00	RBS	09/01/2023	06/30/2024	Stipend for Specialized Skill

E. Extra Duty Pay

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Jeni Kertesz	Approve	CST Case Manager	\$70.99/hr.	ADS	08/01/2023	08/31/2023	2 additional Summer hours
Emma Tagariello	Approve	Guidance Counselor	\$45.44/hr.	RBS	08/01/2023	08/31/2023	16 total Summer hours
Emily Vanderhoff	Approve	School Nurse	\$44.66/hr.	RBS	08/01/2023	08/31/2023	7.75 additional



							Summer hours
Karen Lomascola	Approve	School Nurse	\$62.70/hr	ADS	10/09/2023	10/09/2023	CPR Training
Emily Vanderhoff	Approve	School Nurse	\$44.66/hr.	RBS	10/09/2023	10/09/2023	CPR Training

F. Substitute/Other

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - J. Tadros, Chair

Committee Meeting Report

Motion by J. Tadros, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motions CIS 08-24 through CIS 18-24, as described below:

- CIS 08-24 Approval of Homebound/Bedside Instruction for the 2023-2024 SY***
- CIS 09-24 Approval of Community Based Instruction Sites for the 2023-2024 SY***
- CIS 10-24 Approval of Structured Learning Experience Placement for the 2023-2024 SY***
- CIS 11-24 Approval of Memorandum of Agreement Between Butler School District and Mental Health Association***
- CIS 12-24 Approval of Paraprofessional Statement of Assurance***
- CIS 13-24 Approval of Butler School District Nursing Pan***
- CIS 14-24 Approval of 2022-2023 Graduation Report***
- CIS 15-24 Approval of 2022-2023 HIB District Self Assessment Report***
- CIS 16-24 Approval of Field Trips***
- CIS 17-24 Approval of Professional Days***
- CIS 18-24 Approval of Fundraisers***

Discussion: None.

ROLL CALL:

- | | | |
|--|-------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |
| L. Grecco - Bloomingdale Representative - YES | | |

Motion carried 10-0-0.

Motion by J. Tadros, seconded by H. Oguss, to accept the recommendation of the Superintendent to approve and adopt motions CIS 19-24 through CIS 22-24, as described below:

- CIS 19-24 Approval of Homebound/Bedside Instruction for 2023-2024 SY**



- CIS 20-24 Approval of Field Trips
- CIS 21-24 Approval of Professional Days
- CIS 22-24 Approval of Fundraisers

Discussion: None.

ROLL CALL:

- | | | |
|-------------------|-----------------|-------------------|
| A. Allison -YES | A. Drucker -YES | J. Karpowich -YES |
| J. Tacinelli -YES | H. Oguss -YES | K. Smith -YES |
| J. Tadros -YES | C. Ziegler -YES | M. Gogel -YES |

Motion carried 9-0-0.

RESOLUTION CIS 08-24: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION*

RESOLVED, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#94495	12	09/05/2023	10	10/17/2023

RESOLUTION CIS 09-24: COMMUNITY BASED INSTRUCTION SITES FOR 2023-2024 SY*

RESOLVED, the Board of Education approves the following community based instruction sites for the 2023-2024 school year:

Company Name	Location
Holiday Bowl	29 Spruce Street, Oakland, NJ 07436
McDonald's	1479 NJ-23, Butler, NJ 07405
McDonald's	5734 Berkshire Valley Road, Oak Ridge, NJ 07438
Moe's Southwest Grill	500 NJ-23, Pompton Plains, NJ 07444
Panda World	16 Main Street, Butler, NJ 07405
Panera Bread	1516 NJ-23, Butler, NJ 07405
Plaza 23	500 NJ-23, Pompton Plains, NJ 07444
The Butler Grill	140 Main Street, Butler, NJ 07405



					<i>as Stipulated in their IEP</i>			<i>Process</i>
126	109	W	W	109	W	W	W	W

RESOLUTION CIS 15-24: APPROVAL OF 2022-2023 HIB DISTRICT SELF ASSESSMENT REPORT*

RESOLVED, the Board of Education approves the submission of the 2022-2023 District HIB Self Assessment Report.

RESOLUTION CIS 16-24: APPROVAL OF FIELD TRIPS*

RESOLVED, the Board of Education approves the following field trips for the 2023-2024 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
10/06/2023	BHS	Holocaust Museum & Center for Tolerance and Education	Shannon Neville-Greenwood Nicholas Cosimano Kathryn LeBlanc	\$53.00 per student

RESOLUTION CIS 17-24: APPROVAL OF PROFESSIONAL DAYS*

RESOLVED, the Board of Education approves the following professional days for the 2023-2024 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
10/24/2023	ASL	ASL Professional Development / Christine Gordon	\$0.00	Marissa Perrone
09/21/2023, 10/19/2023, 11/16/2023, 12/14/2023, 01/18/2024, 02/15/2024, 03/21/2024, 04/18/2024, 05/16/2024, 06/06/2024	ASAP-NJ / Morris County Prevention Is Key Rockaway	Morris County Association of Student Assistance Professionals	\$0.00	Victoria Szabo
09/26/2023, 11/28/2023, 01/30/2024, 03/12/2024, 05/28/2024	HIB County Meetings	ABC's to Collaborate, Case Review, Policy Review	\$0.00	Victoria Szabo



09/20/2023, 12/2023, 01/31/2024	North Jersey DECA	Northern Advisor DECA Meetings	\$0.00	Lisa Chestnutt
10/20/2023	Drew University	Drew Teach: AI and Writing Symposium	\$75.00	Suzanne Greco
10/20/2023	NJSIAA	Gold Coaches Clinic	\$60.00	Richard Flynn
10/23/2023 10/24/2023	NJSBA	NJSBA Workshop in Atlantic City	Registration \$550.00 Hotel \$118.00	Michael Gogel

RESOLUTION CIS 18-24: APPROVAL OF FUNDRAISERS*

RESOLVED, the Board of Education approves the following fundraisers and activities:

Club/Activity	Dates of Fundraiser	Event Description	Purpose of Fundraiser
DECA	TBD	Miracle Minute Money Collection Event at Football Game	To raise funds for a local community member fighting breast cancer.
DECA	06/2024	Kona Ice Truck	To raise funds for DECA Competitions.
DECA	12/2023, 01/2024	Philly Pretzel Sale	To raise funds for DECA Competitions.
Activism Alliance	03/01/2024 - 04/15/2024	Carousel Lollipop Sale	To raise funds for the Activism Alliance Club
Activism Alliance	10/20/2023	Clean Communities Clean Up / Clean up Butler Parks	To raise funds for the Activism Alliance Club
BHS Marching Band	10/2023 - 11/2023	Lollipop Fundraiser	To offset costs of student trips

RESOLUTION CIS 19-24: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION

RESOLVED, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#57692	5	09/13/2023	10	10/25/2023



RESOLUTION CIS 20-24: APPROVAL OF FIELD TRIPS

RESOLVED, the Board of Education approves the following field trips for the 2023-2024 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
10/19/2023	ADS	Brook Hollow Farm	Jessica Gilroy Casey Collinge Ali Kresinger Ali Vervoordt Jessica Utter Debbie Centinaro Marissa Mandelbaum Karen Lomascola	\$24.00 per student

RESOLUTION CIS 21-24: APPROVAL OF PROFESSIONAL DAYS

RESOLVED, the Board of Education approves the following professional days for the 2023-2024 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
09/21/2023, 01/26/2024, 05/31/2024	NJCGTP	NJCGTP Teacher Meeting	\$0.00	Elisabeth Krauze
10/09/2023	North Jersey School Music Association	Elementary Music Education / Lyn Kleiner	\$60.00	Kelly Wisneski
09/21/2023, 10/19/2023, 11/16/2023, 12/14/2023, 01/18/2024, 02/15/2024, 03/21/2024, 04/18/2024, 05/16/2024, 06/06/2024	ASAP-NJ / Morris County Prevention Is Key Rockaway	Morris County Association of Student Assistance Professionals	\$0.00	Emma Tagariello
10/18/2023	Rutgers University	Civics Education / Beth Rubin	\$47.00	Nicholas Branch
02/08/2024	Rutgers University	Civics Education / Beth Rubin	\$47.00	Nicholas Branch
06/04/2024	North Jersey School Music Association	NJSMA Music PD / Meeting	\$11.20	Lyn Lowndes



RESOLUTION CIS 22-24: APPROVAL OF FUNDRAISERS

RESOLVED, the Board of Education approves the following fundraisers and activities:

Club/Activity	Dates of Fundraiser	Event Description	Purpose of Fundraiser

FINANCE - C. Ziegler, Chair

Committee Meeting Report

Motion by C. Ziegler, seconded by H. Oguss, to accept the recommendation of the Superintendent to approve and adopt motions FIN 24-24 through FIN 32-24, as described below:

- FIN 24-24 Bills and Claims and Payroll Report***
- FIN 25-24 Open Purchase Order Reports***
- FIN 26-24 Transfers***
- FIN 27-24 Reports of the Secretary and Treasurer***
- FIN 28-24 Approval of Expenditures Under Federal Grant for the 2023-2024 SY***
- FIN 29-24 Appointment of the Qualified Purchasing Agent***
- FIN 30-24 Approval of Salary Allocations Under ESEA act for the 2023-2024 SY***
- FIN 31-24 Approval of Contract with Best Practices in Behavior Analysis, LLC for 2023 ESY***
- FIN 32-24 Approval of Contract with Best Practices in Behavior Analysis, LLC for 2023-2024 SY***

Discussion: None.

ROLL CALL:

- A. Allison -**YES**
- J. Tacinelli -**YES**
- J. Tadros -**YES**
- A. Drucker -**YES**
- H. Oguss -**YES**
- C. Ziegler -**YES**
- J. Karpowich -**YES**
- K. Smith -**YES**
- M. Gogel -**YES**
- L. Grecco - Bloomingdale Representative -**YES**

Motion carried 10-0-0.

RESOLUTION FIN 24-24: BILLS AND CLAIMS AND PAYROLL REPORT*

RESOLVED, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$1,651,771.42** and further move that the following bills drawn on the current account in the total amount of **\$321,832.25** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.



RESOLUTION FIN 25-24: OPEN PURCHASE ORDER REPORTS*

RESOLVED, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$1,191,224.36**.

RESOLUTION FIN 26-24: TRANSFERS*

RESOLVED, the Board of Education approves transfers for the month of **August 31, 2023** as presented and on file in the Board Office.

RESOLUTION FIN 27-24: REPORTS OF THE SECRETARY AND TREASURER*

RESOLVED, the Board of Education approves reports of the Secretary and Treasurer for the period ending **August 31, 2023** Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN 28-24: APPROVAL OF EXPENDITURES UNDER FEDERAL GRANTS FOR THE 2023-2024 SY*

RESOLVED, the Board of Education approves the expenditures utilizing ARP ESSER funds as follows:

<u>GRANT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>ACCOUNT#</u>
APR ESSER	The Whole Learner, LLC.	\$33,000.00	20-487-100-200-01-00

RESOLUTION FIN 29-24: APPOINTMENT OF THE QUALIFIED PURCHASING AGENT*

RESOLVED, the Board of Education approves the following resolution, effective for the 2023-2024 school year:

Whereas, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter; and

Whereas, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board Resolution; and

Whereas, N.J.S.A. 18A-18A-37C provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board Resolution; and



Now, therefore be it resolved, that the Butler Board of Education, pursuant to the statutes cited above, hereby appoints Pamela Vargas, Business Administrator/Board Secretary, as its duly authorized the Qualified Purchasing Agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Butler School District; and

Be it further resolved, Pamela Vargas is hereby authorized to award contracts on behalf of the Butler School Board of Education that are in the aggregate less than 15% of the Bid Threshold (currently \$6,600) without soliciting competitive quotations; and

Be it further resolved, Pamela Vargas is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently (\$6,600) but less than the bid threshold of \$44,000.

WHEREAS, Pamela Vargas, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

NOW, THEREFORE BE IT RESOLVED that the Butler Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Pamela Vargas, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

FIN 30-24: APPROVAL OF SALARY ALLOCATIONS UNDER ESEA ACT FOR THE 2023-2024 SY*

RESOLVED, the Board of Education approves the district’s salary allocation under the Elementary and Secondary Act (ESEA) for the 2023-2024 school year as follows:

<u>STAFF MEMBER</u>	<u>SALARY %</u>	<u>GRANT</u>	<u>LOCATION</u>
Reudebeth Colaku	83.28%	Title I	Aaron Decker School
Ariana Jorge	49.88%	Title I	Richard Butler School
Lauren McQueeney	35.10%	Title I	Butler High School
Reudebeth Colaku	16.72%	Title III	Aaron Decker School

RESOLUTION FIN 31-24: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS, LLC FOR 2023 ESY*

RESOLVED, the Board of Education approves the following contract with Best Practices in Behavior Analysis, LLC to provide BCBA coordination services for the 2023 extended school year program:



Student ID Number	Program	Dates	Services	Service Rates	Hours
#94672	Behavioral Consultation Home Program	7/1/2023 - 8/15/2023	Behavior Analyst Coordination	\$130.00/Hour	Two (2) Hours/Month
			Home Therapist	\$50.00/Hour	Three (3) Hours/Week
			Home Therapy Team Meeting	\$50.00/Hour	One (1) Hour/Month

RESOLUTION FIN 32-24: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS, LLC FOR 2023-2024 SY*

RESOLVED, the Board of Education approves the following contract with Best Practices in Behavior Analysis, LLC to provide BCBA coordination services for the 2023-2024 school year:

Student ID Number	Program	Dates	Services	Service Rates	Hours
#94672	Behavioral Consultation Home Program	9/1/2023 - 6/30/2024	Behavior Analyst On-Site Coordination	\$130.00/Hour	Two (2) Hours/Month
			Behavior Analyst Off-Site Coordination	\$100.00/Hour	Six (6) Hours/Year
			Home Therapist	\$50.00/Hour	Three (3) Hours/Week
			Home Therapy Team Meeting	\$50.00/Hour	One (1) Hour/Month

OPERATIONS - C. Ziegler, Chair

Committee Meeting Report

Motion by M. Gogel, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motions OPS 05-24 through OPS 10-24, as described below:

- OPS 05-24 HS/District Facility Use Requests***
- OPS 06-24 Random Canine Searches***
- OPS 07-24 Teacher Evaluation Framework***
- OPS 08-24 Principal Evaluation Framework***
- OPS 09-24 District Professional Development Plan Statement of Assurance***
- OPS 10-24 District Mentoring Plan Statement of Assurance***



Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|-------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |
- L. Grecco - Bloomingdale Representative -**YES**

Motion carried 10-0-0.

Motion by M. Gogel, seconded by J. Tadros, to accept the recommendation of the Superintendent to approve and adopt motions OPS 11-24 through OPS 12-24, as described below:

- OPS 11-24 Elementary Facility Use Requests**
- OPS 12-24 School Bus Emergency Evacuation Drill Report**

Discussion:

ROLL CALL:

- | | | |
|---------------------------|-------------------------|---------------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - ABSTAINED |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |

Motion OPS 11-24 carried 7-0-2. H. Oguss and J. Karpowich abstained.
Motion OPS 12-24 carried 8-0-1. J. Karpowich abstained.

RESOLUTION OPS 05-24: HS/DISTRICT FACILITY USE REQUESTS*

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2023-2024** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
August through November 2023	Butler Stars Softball	Softball Practices, Games, Winter Training	BHS Smith Field Monday - Friday 5:00 p.m. - 8:00 p.m (Schedule around sport and school	SY 23/24 -C1(6)	\$0.00



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			events)		
9/13/2023 10/11/2023 11/8/2023 12/13/2023 1/10/2024 2/14/2024 3/13/2024 4/10/2024 5/8/2024 6/12/2024	Butler Booster Club	Booster Club Meeting	BHS Media Center 7:00 p.m - 8:00 p.m.	SY 23/24 -B1(27)	\$0.00
11/20/2023 Through 4/12/2024	BBYC	Wrestling Practice	Rec Center 6:00 p.m. - 9:00 p.m.	SY 23/24 -B1(28)	\$0.00
1/6/2024 1/7/2024	BBYC	BBYC Wrestling Novice Tournament	BHS Gym and Cafeteria 1/6/2024 - Setup 5:00 p.m.-7:00 p.m. 1/7/2024 - Tournament 7:30 a.m. - 5:00 p.m.	SY 23/24 -B1(29)	Custodial OT Charges Only
2/28/2024 2/29/2024 3/1/2024 3/2/2024	One Voice Vocal Studio	Performance of Annie Jr.	BHS Auditorium 4:00 p.m. - 9:00 p.m.	SY 23/24 -C1(7)	Rental \$750.00 plus Custodial OT
7/17/2024 7/18/2024 7/19/2024 7/20/2024	One Voice Vocal Studio	Performance of Legally Blonde	BHS Auditorium 7/17/2024 ~ 7/19/2024 1:00 p.m. - 10:00 p.m. 7/20/2024 4:00 p.m - 9:00 p.m.	SY 23/24 -C1(8)	Rental \$750.00 Plus Custodial OT



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10/4/2023	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker Shannon Hernandez will discuss the dental hygiene field with students.	During class hours for Grades 11th and 12th	SY 23/24 -A1(8)	\$0.00
10/16/2023	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker Anton Valentine will inform students about the plumbing trade.	During class hours for Grades 11th and 12th	SY 23/24 -A1(9)	\$0.00
10/16/2023	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker Nicolette Teitelbaum will share work experiences.	During class hours for Grades 11th and 12th	SY 23/24 -A1(10)	\$0.00
10/25/2023	BHS SAC	Mental Health Association of Morris County-NJ4S Guest Speaker Carrie Parmelee HIB Education	BHS Auditorium Presenting on being an upstander to 9th Graders.	SY 23/24 -A1(11)	\$0.00
10/14/2023	Bloomingdale Recreation	Basketball Clinic	BHS Gym 8:00 a.m. - 5:00 p.m.	SY 23/24 -B1(31)	\$0.00
9/29/2023 9/30/2023	BHS Student Council	Homecoming Dance	BHS Gym Setup 9/29/2023 3:30 p.m. Dance 9/30/2023 8:00 a.m. - 10:30 p.m.	SY 23/24 -A1(12)	\$0.00



10/3/2023	BHS Marching Band	Butler Music Club Competition Meeting	BHS Auditorium 7:00 p.m. - 8:30 p.m.	SY 23/24 -A(13)	\$0.00
10/26/2023	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker Samantha Simmermon will discuss with the students about the culinary field.	During class hours for grades 11th and 12th.	SY 23/24 -A1(14)	\$0.00

RESOLUTION OPS 06-24: RANDOM CANINE SEARCHES*

WHEREAS, The Butler Board of Education believes that random canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

WHEREAS, The Butler Board of Education, in cooperation with the Morris County Prosecutor’s Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the 2023-2024 school year; and

WHEREAS, these searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

NOW THEREFORE BE IT RESOLVED, The Butler Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Butler Borough Police Department to conduct suspicionless canine searches.

RESOLUTION OPS 07-24: TEACHER EVALUATION FRAMEWORK*

RESOLVED, upon recommendation of the Superintendent, the Board of Education approves the Butler School District use of the Charlotte Danielson’s “A Framework for Teaching” as the District’s Teacher Evaluation Instrument.

RESOLUTION OPS 08-24: PRINCIPAL EVALUATION FRAMEWORK*

RESOLVED, upon recommendation of the Superintendent, the Board of Education approves the Professional Standards for Educational Leaders Framework as the District’s Principal Evaluation Instrument.



RESOLUTION OPS 09-24: DISTRICT PROFESSIONAL DEVELOPMENT PLAN STATEMENT OF ASSURANCE*

RESOLVED, upon recommendation of the Superintendent, the Board of Education approves the electronic submission of the District Professional Development Plan Statement of Assurance for the 2023-2024 school year.

RESOLUTION OPS 10-24: DISTRICT MENTORING PLAN STATEMENT OF ASSURANCE*

RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the electronic submission of the District Mentoring Plan Statement of Assurance for the 2023-2024 school year.

RESOLUTION OPS 11-24: ELEMENTARY FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2023-2024** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
10/2/2023 10/5/2023 10/6/2023	Butler PTA	BASE -Chess, Robotics, Pokemon	ADS Art Room 2:30 p.m. - 4:00 p.m.	SY 23/24 -B1(23)	\$0.00
Mondays: 10/16/2023 10/23/2023 10/30/2023 11/6/2023 11/13/2023 Thursdays: 10/12/2023, 10/19/2023 10/26/2023 11/2/2023 11/16/2023 Fridays: 10/13/2023 10/20/2023 10/27/2023 11/3/2023 11/17/2023	Butler PTA	Base Chess	ADS Library 2:30 p.m. - 4:30 p.m.	SY 23/24 -B1(24)	\$0.00
11/7/2023 11/8/2023	Butler PTA	BASE Scribble Garden	ADS Art Room 2:30 p.m. - 4:00 p.m.	SY 23/24 -B1(25)	\$0.00



12/5/2023 12/6/2023					
Fridays: 9/15/2023 Through 6/14/2024	Jehova's Witnesses	Basketball	RBS Gym 6:30 p.m. - 9:30 p.m.	SY 23/24 -E1(4)	\$0.00 (Fee Waived)
10/2/2023 10/4/2023 10/11/2023 10/16/2023 10/18/2023 10/25/2023 10/30/2023	Butler PTA	BASE Zumba	ADS Music Room Mondays & Wednesdays 2:20 p.m. - 4:00 p.m.	SY 23/24/ -B1(26)	\$0.00
10/13/2023 (Change of Location)	Butler PTA	Science Festival	RBS Multipurpose Room 3:30 p.m. - 9:30 p.m.	SY 23/24- B1(13)	\$0.00
11/6/2023 11/13/2023 11/20/2023 11/27/2023	Butler PTA	BASE Zumba	RBS Multipurpose Room 2:30 p.m. - 4:30 p.m.	SY 23/24- B1(30)	\$0.00
10/18/2023	Butler PTA	RBS Night Scholastic Book Fair	RBS Room #126 6:30 p.m. - 7:30 p.m.	SY 23/24 -B1(32)	\$0.00

RESOLUTION OPS 12-24: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

RESOLVED, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2023-2024 school year:

School	Location of Drill	Route #'s	Drill Supervisor
Richard Butler School	RBS Front of School	RBS 3	Mrs. Michelle Papa Mr. Jon Calabro
Richard Butler School	RBS Front of School	RBS 4	Mrs. Michelle Papa Mr. Jon Calabro

UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA: None.

NEW BUSINESS: None.



PUBLIC PARTICIPATION #2:

Carol - 36 Lakeview Ave.: Questions about curriculum, standardized testing scores and how kids are progressing.

FOR THE GOOD OF THE ORDER:

ADJOURNMENT:

Motion by C. Ziegler, seconded by J. Karpowich, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at 7:39 p.m.

Respectfully submitted

Pamela Vargas
Board Secretary